

## MSc programmes – Admission interview – Guidelines

This interview has a weighting of 60% of the final admission mark, so it is very important that you are well prepared for it. One member of the Admissions Committee will interview you for approximately 30 minutes. The interview will be conducted face-to-face or via a videoconference.

### Preparing your setting

- > **Choose a suitable place (for videoconference interviews)**  
You should ensure that you can undergo the interview alone in a closed and quiet room, to allow for complete concentration.
- > **Use an appropriate device**  
You should use a laptop or desktop computer with a strong, reliable internet connection. We recommend connecting your computer with an ethernet cable rather than using the Wi-Fi connection. Please ensure that you do not use a mobile phone or tablet.
- > **Dress appropriately**  
Although there is no dress code for the interview, remember that your personal image is very important for creating a good first impression.
- > **Be punctual**  
If your interview is via a videoconference, we recommend that you connect at least 10 minutes before the start time. If your interview is face-to-face, we recommend that you arrive at least 15 minutes before the start time.

### Preparing your answers

The Admissions Committee will analyse your answers to evaluate some of your personal and professional **skills**. Please take into account the following tips:

- > **Listening**  
It is crucial that you listen carefully to the Admissions Committee's questions. Make sure that you have correctly understood every question that is asked during your interview. If there is something that you do not understand, ask the Admissions Committee to repeat it.
- > **Communication**  
When responding to the Admissions Committee consider the following aspects:
  - Correct use of English.
  - Non-verbal communication.
  - Structure and synthesise propositions.

**Prepare to answer questions related to the following:**

- > **Yourself and your personal motivations**  
Choose the most relevant information about your background, curriculum vitae and personal/professional goals. The interviewer will want to know about your main strengths and weaknesses.
- > **Your interest in studying a master's degree**  
You must provide solid and personal reasons. Think about your personal/professional goals and how studying a master's degree would help you reach them.
- > **Your interest in studying at TBS**  
You must explain why you chose TBS over other business schools. Try to describe your research methods and criteria. The interviewer will want to know about the process of submitting your candidacy, the steps that you took and the types of research sources that you used.
- > **Your interest in this TBS master programme**  
You must show that you are aware of the master programme's duration, general structure, and specialisation paths. You must also be able to highlight and explain your specialisation preferences.
- > **Describe a positive teamwork experience**  
Choose a relevant teamwork experience or context. You must include details about your role in the team, the most difficult moments that you encountered, the outcome of the experience and your thoughts on it.
- > **Questions**  
At the end of the interview, you will have some time to ask any questions that you may have. We strongly recommend that you prepare some relevant questions about the programme and/or TBS Barcelona.

Finally, we recommend that you practise your interview several times in order to gain confidence, and also that you read the following post:

[www.esencialblog.es/es/ready-for-a-skype-presentation](http://www.esencialblog.es/es/ready-for-a-skype-presentation)

**TBS wishes you good luck for the interview!**